

NUMERICAL METHODS FOR FINANCE

NMF 2011 CONFERENCE

EXHIBITION INFORMATION

TABLE TOP DISPLAY

Exhibitors may set up their own free-standing display boards, or synergy folding panel system, provided they are no wider than 1.5m.

Each Exhibitor will also receive:

- 1 x 1.8x.6m Trestle Table covered with baize cloth
- A 25-word Exhibitor Company profile included in the on-site Conference Programme & Handbook, which must be submitted by email before 16 May 2011 to info@conferenceorganisers.ie
- Personalised Badge(s) for one on-site personnel
- Morning and afternoon tea/coffee during official breaks

Cost: €500.00

Note: Books may not be sent in advance to the Conference Secretariat's office. Access to the table-top display facilities will be available from 09.00 on Wednesday 8 June, and all books must be removed by 13.00 on Friday 10 June 2011.

SHARE UNMANNED TABLE TOP DISPLAY

Only one copy of each book or journal will be displayed. No responsibility will be accepted for the return of any books, and they will be retained by INCA for their research library. All books must be delivered to the Conference Secretariat's office by Friday 3 June 2011.

On the outside of each box clearly indicate: i) your company name ii) the contents are for an unmanned display

Cost: €50.00

Should an exhibitor wish to attend any of the scientific sessions then the normal registration fee is payable

BOOKING CONDITIONS/GENERAL INFORMATION

1. The right is reserved to increase or decrease the number of exhibition units and/or amend the lay-out of the exhibition.
2. It is the responsibility of the exhibitors to ensure they comply with all Irish government and EU regulations regarding Customs and Excise. We recommend that all exhibitors visit <http://www.revenue.ie/en/customs/businesses/importing/index.html>
3. The rates for the exhibit units include Government tax applicable at time of going to print. However, the right is reserved to pass on any surcharge resulting from any change in Government tax.
4. Neither UL nor INCA and/or their agents will accept any responsibility for any loss, damage or injury which may be caused to any of the exhibitor's personnel or goods no matter how caused. **Exhibitors must have public liability insurance cover and produce a copy of their certificate on site to the conference organisers.**
5. In the event that, for whatever reasons, the Conference has to be cancelled, or postponed, the organising committee, and/or its agents, will be responsible only for refund of monies received. We recommend that delegates insure themselves for medical and cancellation charges.
6. Exhibitors may not put up any material, by any method including blue tack, on any of the walls in the NCI. Any cost resulting from any damage caused to UL's walls will be charged out in full to the exhibitor.
7. Exhibitors must comply with all fire, health and safety precautions as instructed by UL personnel and/or the conference organisers.

PAYMENT AND CANCELLATION POLICY

Payment shall be made according to the following schedule:

- 100% of charge together with signed Exhibition Agreement

Notification of any cancellation must be sent to the Conference Secretariat in writing. Refunds will be made based on the following schedule:

Before 9 May 2011	50% of total charges
After 9 May 2011	No refund will be made

Refunds due will be processed after the conference.

FOR ADDITIONAL INFORMATION – PLEASE CONTACT

NMF 2011, Conference Organisers

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